



Housing Support Worker – HACS 4 Men

HOURS: 17.5 hours per week, hours and shifts to be agreed (between Mon-Fri 9-5)

SALARY: £26,655 (pro rata)

ANNUAL HOLIDAYS: 6 weeks plus Bank Holidays

LOCATION: Bradford

Job Description

REPORTS TO:

The Housing Support Worker will be responsible for assisting people in their day-to-day lives which will include supporting people to maintain good mental wellbeing, healthy relationships, and suitable accommodation and achieve successful outcomes.

RESPONSIBILITIES

- Encourage support and assist people with their confidence to participate in decision-making
- Provide a supportive atmosphere for people, encouraging feedback on the service, welcoming complaints and responding appropriately.
- Undertake duties in respect of referrals, needs assessments, lettings and signing up new people to the service.
- Ensure individuals are safeguarded and protected from abuse in their home and in the community
- Encourage people to become part of their neighbourhood through positive social interaction
- Engage people into education, training, employment, or work-like activities
- Develop links and liaise with other professional and social care agencies, to ensure accurate and timely information is obtained and exchanged to support the person's needs.
- Participate in meetings and accurately maintain all persons and scheme related written and electronic records.

Note: This is a job outline only and seeks to set out the principal purpose and functions of the role; it may therefore be subject to change. For management and specialist roles, colleagues will be responsible for the determination, assessment and management of risk.



Safer Recruitment

Horton Housing is committed to safe and fair recruitment, safeguarding and protecting the people that we support. The majority of positions here at Horton will require a fully completed application form and an enhanced DBS check to identify and reject applicants who are unsuitable to work with children or young people.

Person Specification

ESSENTIAL

- Experience of working with people with mental health challenges.
- Skills in planning, organising and prioritising work to maintain accurate and timely reports.
- Ability to work flexibly to meet the needs of the individual
- Ensure all training is up to date and undertake any additional training required for the role.
- Adhere to policies, procedures and standards for each service.
- Have excellent communication and relationship building skills.
- You are approachable, adaptable and have the ability to remain calm and work effectively under pressure.
- Good ICT skills.
- Full UK driving licence and access to a vehicle which can be insured for business use.

In addition to the above, it is expected that you will:

- Maintain professional boundaries
- Have a commitment to Equality, Diversity and Inclusion
- Are willing to undertake any further training required
- Are able to work flexibly to meet the needs of the service/department

About the department

HACS (Housing and Community Support) provides housing-related support for people in the community who have experienced periods of homelessness, are at risk of becoming homeless, or have an unsettled lifestyle.

The HACS team visit individuals at a place that is convenient for them, often in their own home, temporary accommodation or a family member's house, public place or at our office.

The team supports individuals who may have high levels of support needs, people who may be experiencing or have experienced problems with drugs or alcohol use and poor mental health. The team provides individuals with floating support and accommodation to enable



them to manage their own personal development and support plans to help them transition out of difficult circumstances and take control of their lives.

We provide a service to people who may be socially excluded and have difficulty in accessing services. We enable people to become 'Tenancy Ready', to maintain their tenancies and to move-on into homes of their own. We encourage and support people to develop new and existing skills and gain confidence in their ability to manage their own homes independently.

We tailor support in consultation with the individuals taking into account their needs to achieve the best outcome for them. We provide opportunities for people to explore and realise their own potential and build resilience through innovative activities, informal learning and volunteering.

