



Support Coach – HIPS

HOURS: 28 hours per week

SALARY: £20,410

ANNUAL HOLIDAYS: 6 weeks plus Bank Holidays (Pro rata for part time hours)

LOCATION: Huddersfield

Job Description

REPORTS TO: Scheme Manager

The Support Coach will work alongside individuals to identify and overcome any barriers they may face in achieving their ambitions around housing, financial resilience, health, wellbeing and community involvement.

The post holder will provide personalised coaching to assist people to transition out of difficult times e.g. homelessness, ill-health, unemployment etc. The post holder will adopt a person led approach, and is responsible for working alongside individuals to enable them to achieve their goals and aspirations.

RESPONSIBILITIES

- Provide flexible, holistic and person-led coaching to individuals. Adopting a strengths based, trauma informed approach to enable individuals to achieve their ambitions.
- Provide motivational coaching to individuals around their ambitions. This may include accommodation sustainment, homelessness prevention, improved health, financial resilience, community involvement etc.
- Work alongside colleagues delivering employability coaching to ensure a holistic approach is adopted to enabling individuals to achieve their aspirations around employment, education and training.
- Maintain regular contact with individuals, at a frequency, location and method of their choosing. This may include 1:1 sessions in the community, in an individual's home, over the telephone or via digital means.
- Attend and contribute to reflective practice sessions to share best practice and discuss any successes or challenges.
- Work in collaboration with other organisations to assist people to achieve their individual aspirations. This includes identifying and facilitating brokering opportunities.



- Use a bespoke computer software system to document all aspects of an individual's journey, from referral to successful completion and evidencing of their achievements.
- Assist the service with meeting contractual obligations and KPI's by the accurate and timely recording and evidencing of achievements.
- Maintain accurate case notes and contribute to management/commissioner reports.
- Ensure that professional boundaries are maintained at all times.
- Undertake relevant training as required.
- Perform any other duties from time to time that may reasonably be required.
- Undertake the above duties in accordance with Horton Housing Association's policies and procedures.

Note: This is a job outline only and seeks to set out the principal purpose and functions of the role; it may therefore be subject to change.

Safer Recruitment

Horton Housing is committed to safe and fair recruitment, safeguarding and protecting the people that we support. The majority of positions here at Horton will require a fully completed application form and an enhanced DBS check to identify and reject applicants who are unsuitable to work with children or young people.

Person Specification

ESSENTIAL

- Understanding of and/or experience of the challenges faced by people going through difficult times e.g. homelessness, ill-health, offending, unemployment etc. This could be through paid employment volunteering or lived experience.
- Understanding of and/or experience of strength-based, person-led approaches to working alongside people.
- Ability to build effective working relationships with people based on transparency, trust and respect.
- Ability to develop and maintain strong partnership working; liaising and working closely with other agencies/organisations to provide holistic support.
- Ability to balance and prioritise a demanding workload.
- Full UK driving licence and access to a vehicle that can be insured for business use

DESIRABLE

- Experience of developing action plans and providing appropriate coaching, advice and guidance would be desirable.
- Understanding of trauma informed practice would be desirable.



In addition to the above, it is expected that you will:

- Maintain professional boundaries
- Have a commitment to Equality, Diversity and Inclusion
- Are willing to undertake any further training required
- Are able to work flexibly to meet the needs of the service/department

About the department

We are seeking a Support Coach to join the team responsible for delivering Horton's Intervention and Prevention Service (HIPS) in Kirklees.

HIPS works alongside people who are experiencing homelessness, are at risk of homelessness, or who are at risk of losing their home due to experiencing difficult times.

HIPS facilitates individual development so that people can transition out of difficult circumstances and take control of their lives. An important element of this is helping people to achieve their ambitions around housing, health and wellbeing, and employability.

HIPS is part of Kirklees Better Outcomes Partnership (KBOP). This is a partnership of specialist providers delivering person led, strengths based assistance to people going through difficult times.

