



Project Worker – New Start

HOURS: 16 hours per week

SALARY: £12.60 per hour

ANNUAL HOLIDAYS: 6 weeks plus Bank Holidays (pro rata for part time hours)

LOCATION: Bradford

Job Description

REPORTS TO: Scheme Manager

You will work alongside the Manager and Housing Support Workers to provide and maintain a safe and supportive environment. You will assist individuals in the practical and emotional aspects of maintaining their accommodation.

You will explore the interests of the people living at Bromley and support them to engage in a range of activities, one-to-one and in groups.

RESPONSIBILITIES

- Have an awareness of each individual's needs and circumstances and respond to these in a sensitive and timely manner
- Respond to incidents that may arise in a calm and timely manner. This includes identifying potential incidents of violence and aggression and acting quickly to defuse these
- Engage with the men living at Bromley in a range of internal and external activities of their choice. Liaise with police, ambulance service and other agencies to ensure a safe environment, this includes responding quickly to emergency situations
- Receive and read reports prepared by other staff at the start of each shift and to write reports in preparation for handover at end of shift
- Ensure case notes are kept up to date and completed on a daily basis
- Undertake domestic duties as necessary, including tidying the office and communal areas, encouraging/assisting individuals to go shopping, prepare meals, clean their flats etc.
- Participate in staff meetings, training, reflective practice and supervision as required



Note: This is a job outline only and seeks to set out the principal purpose and functions of the role; it may therefore be subject to change.

For management and specialist roles, colleagues will be responsible for the determination, assessment and management of risk.

Safer Recruitment

Horton Housing is committed to safe and fair recruitment, safeguarding and protecting the people that we support. The majority of positions here at Horton will require a fully completed application form and an enhanced DBS check to identify and reject applicants who are unsuitable to work with children or young people.

Person Specification

ESSENTIAL

- A respectful and clear approach to communicating with others
- Passionate about people using their talents and abilities to solve their own problems
- Knowledge of the challenges faced by people experiencing homelessness including rough sleeping. This knowledge could have been gained through lived experience or in a paid or voluntary capacity
- Knowledge of the challenges faced by people experiencing multiple disadvantages including drug and alcohol dependency. This knowledge could have been gained through lived experience or in a paid or voluntary capacity
- Excellent interpersonal skills and the ability to work in a person-led way
- Possess high levels of emotion intelligence and resilience
- Commitment to contribute towards creating and working in a Psychologically Informed Environment (PIE)
- A commitment to partnership working
- Report writing, hand over and IT skills

In addition to the above, it is expected that you will:

- Maintain professional boundaries
- Have a commitment to Equality, Diversity and Inclusion
- Are willing to undertake any further training required
- Are able to work flexibly to meet the needs of the service/department



About the department

The NewStart Service provides supported accommodation dispersed accommodation, floating (visiting) support for males, female offenders, and ex-offenders aged 18 and over. The service is for those with a high degree of housing need who are at risk of re-offending.

New Start at Home provides support in your own home or temporary accommodation, including properties managed by other social or private property owners or to people who own their home. New Start in the Community provides supported accommodation in Bradford.

Bromley House is also part of the New Start Service; it provides supported accommodation in Bradford. Each property is self-contained and fully furnished. The support is short-term, usually for six months, to provide a pathway to independent living and to secure longer term accommodation.

The teams enable people accessing the service to become 'Tenancy Ready' to maintain their tenancies and / or successfully move on into homes of their own. We support individuals' to comply with statutory orders and the requirements of criminal justice system. We encourage and support individuals to develop new and existing skills and gain confidence in their ability to manage their own homes independently.

